

REQUEST FOR PROPOSALS ADDENDUM

Request for Proposals Title: Foster Corridor Investment Strategy
Solicitation Number: RFP #11-14
Addendum Number: 1
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1.0 PURPOSE OF THIS ADDENDUM

The Portland Development Commission (“PDC”) is issuing this Addendum the Request for Proposals named-above (the “RFP”) to respond to questions PDC received about the RFP.

2.0 GENERAL INSTRUCTIONS

This Addendum constitutes an integral part of the RFP and is to be read in conjunction with the RFP. Unless specifically changed by this Addendum, all other requirements and terms of the RFP remain unchanged. Capitalized terms used in this Addendum without definition have the same meaning ascribed to those terms in the RFP. It is the responsibility of all Proposers to conform to this Addendum and modify their proposals accordingly.

3.0 CLARIFICATION OF THE RFP

The following questions were asked by potential respondents to the RFP. PDC’s responses are in **bold**.

1. While utility infrastructure is mentioned in several of the introductory sections/paragraphs and “district-wide utility systems analysis” is listed as one of the skills that must be represented on the consultant team on (page 6), there is little in the way of specific tasks in the statement of work that refer to utility systems analysis, planning, and design. Please clarify PDC’s expectations in regards to utility infrastructure analysis and planning as part of this project.

PDC Response: This is something we expect the consultant to suggest for this project. FLIP (not solely PDC) has an expectation that as part of the overall green infrastructure assessment for Outer Foster, that we’ll need to have a basic understanding of the existing utility systems and how those can be integrated, how to leverage planned capital improvements, and sequence the improvements. A large part of the “analysis” will be informed by the EcoDistrict Assessment, which is expected to be completed by March 2012.

2. The task summary in Exhibit C (page 30) lists a “HAZMAT Technical Memorandum” under Task 6, but this product is not described in the statement of work (pages 41-43). Please clarify whether or not a “HAZMAT Technical Memorandum” is an expected consultant deliverable as part of this project.

PDC Response: Reference to that document is an oversight on our part and it should have been deleted. Read the RFP as though it doesn't contain that item.

3. At the top of page 34, the RFP stipulates that “All materials will be in culturally-appropriate languages and translation services will be available at all [public] events and meetings.” Please clarify to what degree the consultant team would be responsible for either translating presentation materials (reports, memos, posters, handouts, etc.) or providing real-time translation services, generally, for the project.

PDC Response: This is negotiable task based on what Foster Green agrees to provide through the engagement strategy, currently being developed. Proposers should provide a cost based on some stated assumptions. After PDC/FLIP selects a consultant, we'll need to have a three-party meeting to decide on the level of service, cost, timing, and roles and responsibilities on this topic.

END OF THIS ADDENDUM